



MBFTE BOARD MEETING MINUTES

DATE: August 16, 2018

TIME: 11:30 AM

LOCATION: Elk River Fire Department
EOC Room Lower Level

| Board Member | PRESENT | ABSENT | TELECONFERENCE |
|-------------------------------------|---------|--------|----------------|
| Assoc. of Townships | | | |
| League of Cities | | | |
| Rick Loveland - MPFF | X | | |
| Jonathan Kahnke - MSFDA | | X | |
| Chip Lohmiller - MSFCA | X | | |
| Roger Ihrke – League of Cities | X | | |
| Chris Ford - MPFF | | | X |
| Greg Withers – Public Member | X | | |
| Gary Stevens - MSFDA | X | | |
| Mark Bergerson - MSFDA | X | | |
| Jim Fisher – Assoc. of Townships | | | X |
| Christine Patrick - MSFDA | X | | |
| Becki White - MSFCA | X | | |
| Natascha Hennen - MSFDA | X | | |
| Bruce West – SFM - DPS | X | | |

Steve Flaherty, Executive Director and Margaret Koele, License Coordinator

Guests: Dave Schliek (MFSCB), Theresa Zikmund (MFSCB), Paul Seleski (MFSCB), Dean Wrobbel (MFSCB), Tom McDonough (St Paul Fire), Steve Shapira (Century College), Judy Thill (IGHFD), Anne Mathiowitz via teleconference from Hennepin Tech

- I. **Call to order – Mark Bergerson, Chair** 11:30 a.m. called to order
 - a. Agenda accepted as written
- II. **Approval of minutes from May 8, 2018**
 - a. Minutes approved as written
- III. **Reports**
 - a. Treasurer, Becki White
 - i. Financials are in order
 - ii. FSA balance \$13,722,744.84
 - iii. Fireworks sales tax to FSA \$30,174.53
 - b. Executive Director, Steve Flaherty
 - i. Reference to bar graphs handed out on FY14 to FY19 budgets for MBFTE programs
 1. 702 departments submitted for reimbursement this fiscal year
 - c. Executive Committee, Chair Mark Bergerson
 - i. The committees work hard to bring recommendations to the board so as a board we need to recognize that we need to trust the committees that bring the information forward for approval
 - d. Licensing/License Review/Legislative Committee, Chair Natascha Hennen

- i. Legislative update on MBFTE and DNR statutes
 - 1. Natascha Hennen is the new Chair of the License Committee and commented the statutes did not get through legislation because of time in the last legislation session and will be reintroduced this session. Also, DNR exemption will be reworded to include specific exemption to training and licensure for wild land firefighters, that will be brought to the license committee for approval prior to going back to legislation
- e. Training Committee, Chair Mark Bergerson
 - i. Learning Management System RFP draft
 - 1. This will be discussed at the November meeting
 - ii. FSAC funding requests
 - 1. MBFTE received one- time appropriation of 315,000 for basic firefighter training with passing the certification examination before reimbursed and \$2.1185 million to get to \$200 per firefighter
 - iii. FY 19 Budget recommendations
 - 1. The committee put together their recommendation to the board for discussion later in the agenda
 - iv. NFPA 1001 program
 - 1. The committee would like to have a pool of money for the option of:
 - a. NFPA1001 \$1370
 - b. FFI \$ 800
 - c. Haz \$285
 - d. FFII \$285
 - e. 472 HAZ \$200
 - f. Certs \$115 each
 - g. 472 cert \$165
 - 2. The funds will be reimbursed to departments after the course is completed and certification has been passed
 - v. FLSA information
 - 1. Fair labor practice law with certain criteria being met in law regarding reimbursement on study time spent outside normal work hours for required training and the committee would like to address this by adding on the reimbursable expense list under NOT an allowable expense
 - a. Rick Loveland motioned to approve adding this on the reimbursable expense list as an item we will not reimburse, Natascha Hennen second the motion
 - i. **Motion Carried**
- f. Fire Service Specialist Report
 - i. Tate Mills is doing interviews of 7 FSS applicants for the fourth Fire Service Specialist position

IV. Public comment

- a. Judy Thill from Inver Grove Heights expressed concerns of time that will be spent invoicing multiple departments for the NFPA1001 academy students

V. Old business

- a. Appointments to the Board - no appointments have been assigned as of yet from the Governor's office, they should be made next week
 - i. Association of Townships (Eric Hedtke – open seat)
 - ii. League of Cities (Kelli Slavik - open seat)
 - iii. MSFDA (Christi Patrick – open seat)

VI. New business

- a. FY19 Budget \$6,912,330
 - i. \$205 per firefighter - \$4,325,200 (20370 roster numbers of firefighters)
 - ii. Basic Firefighter Training - \$1,715,000 (with passing of certification)
 - 1. FFI Reimburse up to: \$800
 - 2. FFII Reimburse up to: \$285

| | | |
|-------|--|------------------------|
| 3. | Haz | Reimburse up to: \$285 |
| 4. | Haz 472 | Reimburse up to: \$200 |
| 5. | Certification FFI & FFII | Reimburse up to: \$115 |
| 6. | 472 certification | Reimburse up to: \$165 |
| iii. | Fire Instructor I & II with certification pass | \$213,675 |
| iv. | Live Burn Program (116) | \$174,000 |
| v. | Seminars & Conferences (17) | \$66,950 |
| vi. | Leadership Development Course | \$38,505 |
| vii. | MBFTE base budget | \$245,000 |
| viii. | Fourth FSS | \$100,000 |

1. Roger Ihrke motioned to approve the budget as presented, Marshal West second the motion
 - a. Rick Loveland opposes the split of NFPA1001 program and funding the instructor program
 - b. Break for 4 minutes for organizations representatives to discuss the motion
 - c. Rick Loveland wants to do an amended motion to pass the whole NFPA1001 program within 5 years, Chris Ford second the motion
 - i. Marshal West commented that the concern is setting the bar low and settling for basic firefighter training with FFI and no further training. He believe this gives the departments options, but most will continue to do the whole NFPA1001 program
 - ii. Becki White commented that it is all or nothing motion and we would like to see them do something even if it is basic training
 - iii. Mark Bergerson called the question for those in favor of the amendment proposed by Rick Loveland
 - iv. Rick Loveland added to the motion that departments reimburse back the MBFTE if the full NFPA1001 program student has not completed within five years
 - v. Mark Bergerson called the amended question as a separate motion
 1. Roll call vote was taken 3 Yes and 9 No
 - a. **Motion Failed**
 - vi. Mark Bergerson called the question "Resolution to approve the FY19 budget" as proposed by the Training Committee
 1. Roll call vote was taken 11 Yes and 1 No
 - a. **Motion Carried**
 - d. NJPA has changed their name to Sourcewell
 - i. The funds that have not been used under Sourcewell will roll into the redistribution for all departments across the state
- b. Live Burn Plan copyright request made by IFTSA
 - i. Natascha Hennen motioned to approve the request, Becki White second the motion
 - ii. Rick Loveland asked if they have any updates, modifications or best practices to advise us
 1. Steve Flaherty, Executive Director will make that recommendation to them
 - iii. Marshal West commented it should be reviewed annually to make sure they do not change the plan as written by MBFTE
 - iv. Mark Bergerson called for approval on permission for IFTSA to use the MBFTE Live Burn plan in publication with an annual review of the document to make sure no changes are made
 1. All approved, **Motion Carried**
- c. Approval of 2019 calendar
 - i. Jim Fisher motioned to approve the calendar, Chip Lohmiller second the motion
 - ii. **Motion Carried**
- d. Action on attendance letters sent to two board members

- i. The members have attended the meeting today and effort has been made to be more active and let the board know when there is issues that arise when they cannot make meetings
- e. Mark Bergerson has issued a resignation letter due to moving out of state for a new employment opportunity
 - i. Jim Fisher as Vice Chair will be stepping up as Chair and in February the board will vote a new Chair according to bylaws

VII. **Adjourn** – 1:17 p.m.

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